

**Pinawa Public Library Board**  
**June 21, 2018**  
**Minutes**

Present: Mike Luke, Marg Stokes, Donna Wuschke, Ann Quinn, Lyn Ewing, Lois Bernardin, Nikki O'Connor

Absent: Giselle Smith, Myrna Tiede

Meeting called to order at 9:40 a.m. Welcome to Lois on her first Board meeting prior to taking on the Head Librarian position.

**1. Minutes of April 19, 2018**

**MOTION** to approve the minutes of April 19, 2018 as distributed – Ann/Donna. Motion carried.

**2. Review of Actions from November 16, 2018 meeting:**

- a. **Action on Mike:** Mike will revise wording of the P&P on sections discussed, and submit proposed revisions to the PPL board members before the June, 2018 meeting. **Ongoing.**

**3. Operations Report: Ann Quinn**

- a. Operations report for April-May 2018 was reviewed and discussed.
- b. Our application for the Canada Summer Jobs grant was approved. We are receiving half of the amount **requested**, same as last year.
- c. Staff scheduling:  
The staff met and created a work schedule to start in Sept:  
Tues. morning & afternoon: Nikki  
Wed. morning & afternoon: Denise  
Thurs. & Fri. mornings: Cheryl  
Thurs & Fri. afternoons: Lois  
Mon., Tues. & Thurs. evenings: Lois  
Wed. evenings: Sophie  
**Sun. afternoon: Sophie**

**MOTION** that the Head Librarian and Library Assistants be granted up to 3 additional hours per week, as needed – Ann/Mike, All in favour.

**MOTION** to retain Marg as a casual employee following her retirement as Head Librarian – Ann/Mike, All in favour.

**4. Librarian's Report: Marg Stokes/Lois Bernardin**

- a. Some of the Eastman libraries are considering applying for a Cooperative Technology grant from PLS to cover firewall software to protect their public **Wi-Fi**. The Board is in agreement with joining the grant application if we decide to obtain such software.
- b. The Sunova Credit Union Business MasterCard was received.
- c. Alix Richards of Recreation & Regional Services, Beausejour, had to postpone our facility consultation and assessment appointment, no alternate date has been set yet.

- d. The Town Market book sale is on Sunday July 22, 11-3 p.m., Mike & Lyn will work at the sale.
- e. The draft 2017 Annual Report had been **emailed to the Board for review**. Copies were distributed.

**MOTION** to adopt the 2017 Annual Report as circulated – Mike/Ann, All in favour.

- f. Lois attended a presentation on the library as a tourism hub by Ken Kuryliw (Gaynor Family Library in Selkirk) at the library conference in May. The Board is interested in discussing this idea with Town Council and PCDC. Ken is available to come and speak to us about this and other programming ideas.

**ACTION: Lois** will invite Ken Kuryliw to speak to the Library Board and Town representatives in the fall **re:** how Gaynor Family Regional Library became the tourism hub for Selkirk.

#### 5. Treasurer's Report: Donna Wuschke

- a. The PPL financial report was reviewed.

**MOTION** to adopt the financial report as presented – Donna/Mike, All in favour.

#### 6. Junior Book Selection: Nikki O'Connor

- a. Storytime ended in May for the season.
- b. The students will run a Summer Storytime program in July/August. Posters have been put up. Nikki is not involved in the summer program but is available if needed.
- c. Nikki has been purchasing books at Costco and purchased some great books at the library conference in May.
- d. Nikki has a list of YA books to order.

#### 7. Adult Book Selection: Mike Luke

- a. The committee is meeting this afternoon and will soon **submit an** order.

#### 8. Presentations:

- a. Proposed presentation schedule is as follows:
  - i. Peter Taylor on Australia: November 2018
  - ii. Stu Iverson on Vikings: Mike to call and organize a date
  - iii. Heartland Publications (St John): Mike to call and discuss date (Oct)
  - iv. Mike Luke; new book date to be set
  - v. Robert Tiede: Travel **photos** January, 2019

#### 9. Other Business

- a. Lois & Nikki were excited about many ideas from the recent library conference:
  - i. Focus on customer service and networking
  - ii. Libraries going in the general direction **of** less space for collection and more space for people
  - iii. "ask me about" tags to promote library services
  - iv. First Lego League (international organization)
  - v. Kairos blanket exercise
  - vi. Using social media such as Facebook and Instagram

- vii. Summer Reading Club programming – Altona is willing to share their resources and expertise with Nikki
  - viii. Winnipeg podcasts “Time to Read” – like a book club on your time
  - ix. Book Bike mobile service to take to community events, the beach, etc.; check out books, sign up to become a Library member. Winnipeg’s is a book display at the Millennium Library when not in use.
- b. The Pinawa Foundation’s May Community Project Month raised \$2688 for the Library. A digital projector will be purchased. Any funds remaining will be used for other projects. The Pinawa Foundation sent a letter encouraging the Library Board to think of two projects for 2019; another May Community Project Month project plus a larger project that could be funded by a Youth & Philanthropy Grant.
- ACTION:** Board to generate project ideas over the summer.

**10. Next meeting:** Quiz Night planning meeting Thursday, Aug. 16, 2018, 9:30 a.m. in the Library

**11. MOTION** to adjourn meeting: 11:25 p.m., Donna