

Pinawa Public Library Board  
January 17, 2019  
Minutes

Present: Mike Luke, Donna Wuschke, Lois Bernardin, Ann Quinn, Myrna Tiede, Lyn Ewing, Holly Parcey.

Absent: Gisèle Smith, Tom McMahon.

Meeting called to order at 9:35 am.

1. Minutes of November 15, 2018 meeting:
  - a. **MOTION** to approve the minutes of November 15, 2018 as distributed – Ann/Mike. Motion carried.
2. Review of Actions from September 20, 2018 meeting:
  - a. **Action on Mike:** Mike will revise wording of the PPL Policies & Procedures on sections discussed, and submit proposed revisions to the PPL board members. (*Motion revised by Secretary to eliminate date on original motion*) **Ongoing.**
  - b. **Action on Board:** Board to generate project ideas for 2019 re: Pinawa Foundation grants. **Complete.** (*See Section 9, Other Business for project ideas.*)
3. Operations Report: Ann Quinn
  - a. Operations report for November and December 2018 was reviewed and discussed.
  - b. Ann is in the process of applying for the Canada Summer Jobs Grant (deadline January 25, 2019).
4. Librarian's Report: Lois Bernardin.
  - a. January 24, 2019 at 7:00 pm there will be a "Free Tech Help Evening" held in cooperation with the Two Rivers Support Services for Seniors and Acion.
  - b. Free coffee day was not held at the library in January due to the library's busy schedule.
  - c. Author Gordon Goldsborough will present at the Whiteshell Winter Arts Festival Saturday February 09 at 2:00 pm.
  - d. Author Mike Luke will present at the Whiteshell Winter Arts Festival February 09 at 3:00 pm
  - e. Decision was made to not purchase a hard copy of the Dewy Decimal system due to its high cost. Lois felt she could find any needed information on line.

- f. Other portions of the Librarian's report were moved to Section 9 of these minutes: Other Business.

5. Treasurer's Report: Donna Wuschke

- a. The PPL Financial Report January – December 2018 was reviewed and discussed.
  - i. **MOTION** to approve the PPL Financial Report January – December 2018 as presented – Donna/Mike. Motion carried.
- b. The PPL Draft budget for 2019 was presented and discussed.
- c. **ACTION: Donna** will revise the PPL 2019 Draft budget as per discussion held at the meeting, and email the revision to all PPL Board members for review and comment before the next meeting of February 21, 2019.
- d. **ACTION: All PPL Board members** will review the revised PPL Draft budget sent out by Donna. All Board members are required to either:
  - i. Send comments/responses to Donna **before** the next meeting of February 21, 2019 **OR**
  - ii. Send Donna an email acknowledging the receipt of the revised PPL 2019 Budget and state that they have no comments/response.

6. Junior Book Selection: Nikki O'Connor's report by Lois Bernardin

- a. Task of weeding out Junior Fiction section of the library is ongoing.
- b. Looking for ways to help students become more familiar with the library. To this end a Library Scavenger Hunt was held for students to locate specified books in the library with a candy prize awarded to successful participants.
- c. Suggestion that the library consider keeping a stash of candy on hand for this type of activity.
- d. Nikki has spoken to Mr. Voth and Mr. Turner at the Pinawa Secondary School and they are both willing to be involved with the creation of a book bike.

7. Adult Book Selection: Mike Luke

- a. An adult book selection meeting was held in November. An order for new books has been submitted. The order was placed in December 2018.

8. Presentations

Proposed presentation schedule is as follows:

- a. Peter Taylor on Australia: November 28, 2018
- b. Stu Iverson on Vikings: Possibly February
- c. Heartland Pub (St. John): Mike to call and discuss date
- d. Mike Luke; new book: Date to be set
- e. Robert Tiede on Croatia: Date to be set
- f. Jackie Sturton: Skyping: Date to be set

## 9. Other Business

- a. Mike is trying to contact Stu Iverson to discuss a presentation date for Stu's photography: Vikings.
  - b. Discussion on:
    - i. Youth and Philanthropy program letter sent to Mike Luke and distributed to the PPL board via email on November 27<sup>th</sup>
    - ii. Pinawa Foundation Grant project ideas.
      1. Youth evenings with games; scavenger hunt; Book mobile; Community book boxes; globe and stand;
      2. Still looking for a larger project. Discussion on the idea that the book mobile, globe and stand be combined as a larger project.
  - c. Comments were requested from PPL Board on minutes of the In-Camera Staff Security meeting held on November 20, 2018.
  - d. **MOTION** to approve the minutes of the In-Camera Staff Security meeting held on November 20, 2018. Ann/Mike. Motion carried.
  - e. Personal alarms for PPL staff; Lois had purchased a personal alarm system for her phone but experienced some difficulties with it. The system was returned. Lois continues to explore other personal alarm system options.
  - f. Participants in the Pickle Ball and Badminton groups have agreed to be the contact person should the PPL student working alone on Wednesday/Sunday afternoon or Thursday evening require assistance.
  - g. Discussion on the possibility of having two students work the Sunday afternoon shifts during the summer.
  - h. Discussion was held regarding the request by Niki O'Connor to keep a supply of candy on hand at the library as prizes for different library activities. The board felt the Library Scavenger Hunt was a positive and creative idea but wanted to also look at prize options other than candy.
10. Next meeting: **Thursday, February 21<sup>st</sup> at 9:30 am in the PSS board room.**
11. Adjourn meeting: 11:40 a.m.