

Pinawa Public Library Board  
November 21, 2019

Present: M Luke, D Wuschke, A Quinn, M Tiede, H Parcey, T McMahon, B McCamis, G Smith, L Bernardin

Meeting called to order at 9:34 am.

1. Minutes of June 20, 2019 meeting:
  - a. Minutes from June 29, 2019 meeting were not presented for acceptance. They will be presented at the next PPL meeting, January 16, 2020.
2. Review of Actions from previous meetings:
  - a. **ACTION on M. Luke**: Mike will revise wording of the P&P on sections discussed, and submit proposed revisions to the PPL board members.  
  
Discussion and agreement to **remove this action**. M Luke will forward current copies of the PPL Policies and Procedures to PPL board members for review. Meetings to review and update will be planned for 2020.
3. Operations Report: L Bernardin/A Quinn
  - a. Operations report for September/October was reviewed and discussed.
  - b. Child Abuse Check documents will be completed by the end of November 2019.
  - c. The majority of volunteers are willing to stay until the end of evening library shifts (9:00 pm) so that the library staff member is not working alone.
  - d. Discussion on having a Volunteer Appreciation event in April 2020.
4. Librarian's Report: L Bernardin
  - a. Seeking suggestions from teachers so that PPL can purchase books with money received from PSS.
  - b. The PPL has switched over to Gmail.
  - c. The PPL carpet will be cleaned using the PSS carpet cleaner.
5. Treasurer's Report: D Wuschke/B McCamis
  - a. The PPL Financial Report was reviewed and discussed.
  - b. Quiz Night costs and profits were discussed.
  - c. Grass Roots grant end of year appreciation discussed.
  - d. Staff safety: currently not looking at further expenditures at this time.
6. Junior Book Selection: N O'Connor's report by L Bernardin
  - a. The Grassroots sponsored children's Story Time is held on Thursday mornings and Wednesday afternoons.

- b. Story Time rug donated by Grassroots is greatly appreciated.
  - c. Children who attend Story Time enjoying the new globe.
  - d. Book purchases ongoing.
  - e. Working in cooperation with PSS staff to choose a book series for Teen non-fiction section.
  - f. Graphic novel selection continues.
7. Adult Book Selection: M Luke
- a. M Luke will try to submit an adult book order before end of calendar year.
8. Presentations
- a. There was no discussion on upcoming presentations.
  - b. Sophie Long's presentation was very well attended and warmly received.
  - c. M Luke updated board on the Library audio system equipment.
9. Other Business
- a. **Quiz Night:** L Bernardin presented a report on the 2019 Quiz Night pros and cons. This report will be put in the Quiz Night folder for reference when the PPL board is planning 2020 Quiz Night.
  - b. M Luke updated PPL board on upcoming 2020 **Winter Arts Festival:** Four authors will speak on Saturday February 08<sup>th</sup>, 2020. M Luke will require cooperation from the PPL regarding use of our facility for this event.
  - c. **Staff Safety:** follow up discussion on improving lighting outside of the Pinawa Community Centre. Lights mounted on building have been repaired by the LGD of Pinawa. Discussion was held regarding the lack of lighting on the sidewalk that leads from Vanier up to the front door of the Pinawa Community Centre. There was also discussion on viability of installing a security camera in the Community Centre.
  - d. **PPL Student Award 2020:** Discussion was held on this award which is currently called the "History Book Prize". Do we need a new title that is more relevant? Award was intended for Grade 12 grad but in recent years it has been presented to Grade 11 students. What do we want this prize/award to be? A literary prize? Ideas for new ways to determine who receives this award were discussed.
  - e. Farewell retirement lunch for L Ewing and D Wunschke will be held on Tuesday November 26, 2019.
  - f. The board needs to discuss Youth and Philanthropy project ideas for 2020.
  - g. **MOTION: The following names are to be removed from the financial signing authority list of Pinawa Public Library board.**
    - i. Remove: Donna Wunschke (outgoing Treasurer)
    - ii. Remove: Ann Quinn (outgoing Operations)

The following name is to be added to the financial signing authority list of the Pinawa Public Library board:

iii. **Add: Betty McCamis (incoming Treasurer)**  
**This motion was moved by Tom McMahon and seconded by Holly Parcey.**

**Motion carried.**

- h. The **hours of operation** on the PPL website are inaccurate (as seen on smart phone).
- i. B McCamis will work with D Wuschke on the **first draft of the PPL budget** for 2020.

**10. Next meeting: Thursday, January 16, 2019** at the Library.

11. Adjourn meeting: 11:35 a.m.