

Pinawa Public Library Board
February 15, 2018
Minutes

Present: Mike Luke, Marg Stokes, Donna Wuschke, Ann Quinn, Gisèle Smith, Nikki O'Connor, Myrna Tiede, Lyn Ewing.

Meeting called to order at 9:36 a.m.

1. Minutes of January 18, 2018

MOTION to approve the minutes of Jan 18, 2018 as distributed – Mike/Donna. Motion carried.

2. Review of Actions from November 16, 2018 meeting:

- a. **Action on Mike:** Mike will revise wording of the P&P on sections discussed, and submit proposed revisions to the PPL board members before the June, 2018 meeting.
Updated and Ongoing.
- b. **ACTION on Marg** to send Mike updated information on Head Librarian duties.
Ongoing.

3. Operations Report: Ann Quinn

- a. Operations report for January 2018 was reviewed and discussed.
- b. Ann submitted an online application for the 2018 Canada Summer Jobs grant.

4. Librarian's Report: Marg Stokes

- a. The PPL online statistics were submitted to PLS January 29, 2018. A link has been added to our website to NNELS (accessible books for people with a print disability). Currently, the PPL does not have any patrons signed up to use NNELS.
- b. The GST rebate for 3rd quarter 2017 was received by direct deposit Jan. 23, 2018.
- c. The PPL is registered for the Summer Town Market, Sunday July 22, 11a.m.-3 p.m.
- d. The new colour printer was received and set up Feb. 2, 2018.
- e. A single mat was purchased for inside the PPL door, replacing a pair of worn mats.
- f. Marg spoke with Scott Smith (PSS) regarding the Grad History award. There have been very few students in a history or related course for the past few years. Scott suggested that if the PPL wishes to give a prize for History we could consider a Canadian History award. Canadian History is a required course in Grad 11, so the prize would be awarded on Awards Night, not at Grad ceremony.
- g. An email was received from Carol Findlay – May is Pinawa Foundation's Community Project month. Donations made in the month of May will be stretched by the Foundation by 20% to a maximum of \$1000.

5. Treasurer's Report: Donna Wuschke

- a. The PPL final financial report for 2017 was reviewed.
- b. **MOTION** to approve the Financial Report as presented – Donna/Mike. Motion carried.
- c. The proposed PPL 2018 budget was reviewed.
- d. Discussion was held on how to address the financial shortfall of the 2018 proposed budget. Suggestions were presented and discussed.
- e. **MOTION** to approve the 2018 draft budget with recommended changes – Donna/Mike. Vote. Motion carried.

6. Junior Book Selection: Nikki O'Connor

- a. There is an ongoing junior book order.
- b. There will be a Grassroots evening Story-time on February 27, 2018 at the PPL at 6:45 p.m.
- c. As of March, 2018, the afternoon Story-time will return to the PPL.

7. Adult Book Selection: Mike Luke

- a. An order for adult books will be submitted in March, 2018.

8. Presentations:

- a. Diane Loesch would like to do a presentation in the spring on her recent trip to Africa, including visiting gorilla habitat.
- b. Mike will follow up with Stu Iverson to see if he is interested in a presentation on his recent trip.

9. Other Business

- a. Mike will pursue discussion with Stu Iverson regarding a new digital projector for the PPL.
- b. Ideas were discussed regarding the Pinawa Foundation Community Project Month. The digital projector was suggested as an option.
- c. Ideas for fundraising were discussed.

10. In Camera discussion

- a. **MOTION** to go 'Into Camera' - Mike/Myrna. Motion carried. In Camera discussion began at 10:42. Nikki O'Connor was not present during In Camera discussion.
- b. In Camera discussion ended at 11:15.
- c. **MOTION:** The Pinawa Public Library's Head Librarian position shall remain a one-person position. Mike/Ann. Motion carried.

11. Next meeting: April 19, 2018, 9:30 a.m. at the Pinawa High School Board Room.

12. MOTION to adjourn meeting – Myrna at 11:26 a.m.