

Pinawa Public Library Board
April 19, 2018
Minutes

Present: Mike Luke, Marg Stokes, Donna Wuschke, Ann Quinn, Myrna Tiede, Lyn Ewing.
Absent: Giselle Smith

Picture taken with Pinawa Foundation representative, John Tait, at 9:30 a.m. at the Pinawa Library.

Meeting called to order at 9:40 a.m.

1. Minutes of February 15, 2018

MOTION to approve the minutes of February 15, 2018 as distributed – Ann/Mike. Motion carried.

2. Review of Actions from November 16, 2018 meeting:

- a. **Action on Mike:** Mike will revise wording of the P&P on sections discussed, and submit proposed revisions to the PPL board members before the June, 2018 meeting. **Ongoing.**
- b. **ACTION on Marg** to send Mike updated information on Head Librarian duties. **Completed.**

3. Operations Report: Ann Quinn

- a. Operations report for February - March 2018 was reviewed and discussed.
- b. At the time of the meeting, there was no response to our application for the 2018 Canada Summer Jobs grant.
- c. Staff changes at the Pinawa Library were announced as follows:
 - i. Retirement of Audrey Miller as of April 6, 2018.
 - ii. Received retirement letter from Marg Stokes (head librarian) with retirement date of June 29, 2018.
 - iii. New Head Librarian, as of July 03, 2018, will be Lois Bernardin.
 - iv. New Library Assistants as of April 03, 2018, are: Nikki O'Connor and Denise Van Den Bussche.
- d. A come and go retirement tea in honour of Marg Stokes will be held at the library on Friday, June 22, 2018 from 2:00 – 4:00 pm.

4. Librarian's Report: Marg Stokes

- a. Nikki O'Connor and Lois Bernardin are registered to attend the PLS Conference to be held in Winnipeg May 30 – June 01, 2018.
- b. Training of new staff or existing staff in new positions is ongoing.
- c. **MOTION** to apply for a Sunova Credit Union Business MasterCard, with Lois Bernardin as the prime card holder. **MOTION:** Marg/Myrna. All in favour: Motion carried.
- d. GST Rebate application submitted on April 09, 2018 for the first quarter of 2018.

- e. Marg has set up an appointment on May 3, 2018 with Alix Richards, Recreation & Regional Services, Beausejour, for a facility consultation and assessment. They will assess accessibility within our Library and report back to us.
- f. History Award: Decision to give an award to a Grade 11 history student. Discussion was held on what books to award.
- g. The PPL Board has chosen a Digital Projector as its fund raising target for the Pinawa Foundation Community Project month. A draft poster has been created and will be posted.
- h. The PPL received a call from author Oriole A Vane Veldhuis about a possible presentation at the PPL. It was decided that the topic would not appeal to our general audience and that regrets would be sent to the author.
- i. Myrna will contact Mike Berry regarding the running of the bar for 2018 Quiz Night.

5. Treasurer's Report: Donna Wuschke

- a. The PPL financial report was reviewed.
- b. Discussion was held on conference costs, staff changes and grants.
- c. The PPL Term Deposit matures as of June 01, 2018. Discussion was held on reinvestment.
- d. **MOTION:** Reinvest our Term Deposit maturing June 1, 2018 at the SCU special of 2.5% for 15 months or, if the special is no longer available, to reinvest the funds for 12 months at 2.3%. **MOTION:** Marg/Ann. All in favour: Motion carried.
- e. PSS Superintendent has agreed to spend a set amount of funds, per year, on books to be purchased for the PPL library. The PPL will receive a list of books from the PSS, the purchases will be made by the PPL and the PSS will be billed for those purchases.
- f. **MOTION** to adopt the financial report as presented. Motion: Donna/Mike. All in favour. Motion carried.

6. Junior Book Selection: Nikki O'Connor

- a. A junior book order has been received.
- b. As of March, 2018, the afternoon story-time has returned to the PPL.
- c. There will be an evening story-time Tuesday, April 24 and the final afternoon story-time of the season is Wednesday, April 25.
- d. Nikki O'Connor will continue to manage the Junior Book selection orders and will report to the PPL board through the Librarian's Report.

7. Adult Book Selection: Mike Luke

- a. An Adult Selection book order was submitted in February, 2018.

8. Presentations:

- a. Diane Loesch's presentation on her recent trip to Africa, including visiting gorilla habitat will be held on Wednesday, April 25, 2018.
- b. Proposed presentation schedule is as follows:

- | | |
|--|-------------------------------------|
| i. Peter Taylor on Australia: | November 2018 |
| ii. Stu Iverson on Vikings: | Mike to call and organize a date |
| iii. Heartland Publications (St John): | Mike to call and discuss date (Oct) |
| iv. Mike Luke; new book | date to be set |
| v. Robert Tiede: Travel photo | January, 2019 |

9. Other Business

No other business was discussed;

10. In Camera discussion

- a. **MOTION** to go 'In Camera' - Mike/Myrna. Motion carried. In Camera discussion began at 10:41. Marg Stokes was not present during In Camera discussion.
- b. In Camera discussion ended at 11:20.

11. Next meeting: June 21, 2018, 9:30 a.m. at the Pinawa High School Board Room.

12. MOTION to adjourn meeting: Myrna at 11:22 a.m.

Library Presentation ideas

- Sheldon Sveinson
- Arlene Davison and Murat Ates
- Robert Tiede – Corsica trip
- Climate change
- Peter Taylor has a possible presentation
- Winter survival skills – Barrett Miller could do this, or other presentations e.g. home brewing
- Hans Arnold (Up North)
- Dana Joseph (now Wood?) – Janice Hoffman's daughter; Janice lives in LdB and worked @ AECL, so is well known; Dana's book is about losing her daughter to Ewing Sarcoma
- Home improvements/renovations
- Trans Canada Trail
- How to improve your golf game
- Physiotherapy and golf/curling/any sport
- Manitoba marathon
- Tips on selling your home
- Habitat for Humanity
- Bird watching
- Travel destinations
- Home gardening/landscaping; gardening with the deer
- Winterizing your home
- Setting up a home business