Draft Pinawa Public Library Board Minutes September 25, 2023 @ 9:00 am Pinawa Public Library

Present: M Luke, L Bernardin, B McCamis, J Kozak, H Parcey, A Quinn

Absent: M King, K Drohomereski

Guests: Dr. Selena Papetti, Jennie Miller, Myrna Tiede

Prior to the meeting Dr. S. Papetti gave a presentation to the Board about Dolly Parton's Imagination Library. (See # 12 New Business of these minutes)

Meeting called to order at 10:00 a.m.

1. Approval of Agenda:

MOTION: To accept the agenda as presented for the September 25, 2023 PPL Board meeting. Moved: M Luke Second: J Kozak Carried

2. Approval of Minutes:

MOTION: To accept the draft PPL Board minutes from the June 12, 2023 meeting.

Moved: H Parcey Second: B McCamis Carried

MOTION: To accept the draft minutes from the in camera sessions of the June 12, 2023 meeting.

Moved: M Luke Second: J Kozak Carried

3. Review of Actions from previous meetings:

- a. **ACTION:** L Bernardin to approach the Whitemouth library board about an informal meeting with the PPL board to discuss the possibilities and benefits of a library amalgamation. *Ongoing*
- b. **ACTION:** M King will investigate equipment at the library to see if a digital presentation of Kanopy's *Great Courses* is possible. *Ongoing*
- c. ACTION: M Luke to revise his written response to the SDW board. Ongoing
- d. **ACTION:** M King to advise the LGD in his Library report that PPL will be approaching them for increased funding. *Ongoing*
- e. **ACTION:** M Luke to prepare a draft statement asking for increased funding from the LGD. *Ongoing*

4. Chairperson's Report: M Luke

- a. Regarding Actions c and e of these minutes:
 - It's proving difficult for the PPL to sustain the school library with the current funding. When approaching the SDW for more funds it is essential that the Board emphasize the Library's value to the students and the community at large.
 - In order to cope with rising costs we will be asking the LGD for a funding increase.
- **b.** In future we will set a budget that reflects our actual needs.

5. Operations Report: H Parcey, L Bernardin

- i. H Parcey:
 - Volunteer appreciation event was well-attended.
 - Volunteer schedule completed to end of December.
 - Volunteers have been invited to undertake a variety of tasks.
- ii. L Bernardin:
 - The PPL Operations Report was sent to the PPL board by email on September 21, 2023.

6. Librarian's Report: L Bernardin

You may notice an extra line on the Operations Report titled Memberships - not expired. This is because we have made all our Non-residents memberships inactive as opposed to removing them from our system. We chose to do this because it is faster for us to reinstate an inactive account then it is to create a new patron account. Future ops reports will only have the non-expired membership line.

The TCT committee has put a counter on the Storywalk section of the Ironwood Trail. Cam Elliot contacted me with the totals of 3,743 in the month of June and 5,498 in the month of July. Of course we know that not everyone who walks the Ironwood Trail reads Storywalk or visits the Little Library, and that there are people in our community who walk or bike that section both ways daily, so the numbers are not in direct correlation to how many people visit the trail for our activities or displays. However we have reason to believe that Storywalk and the Little Free Library have attracted a number of visitors to this section of the trail and it was good to hear that they get a high amount of exposure.

The plaque for the Little Free Library had to be increased to an 8 by 14 size in order to get all the words in, which brought the total price for us up to \$673.46.

I have been contacted by Pam Warkentin of the Canadian Association of Radon Scientists and Technologists to see if we would be interested in taking part in a free 100 day radon test kit challenge. Apparently 100 free kits would be given to us to distribute to the community. We would also be the collection place for them when they are returned and be responsible for shipping them to the lab. I plan to have a Zoom meeting with her on October 2 to learn more about the program.

We have hired Raquel Long as our new student assistant and are pleased that she is quickly learning the job. A staff member is away indefinitely on personal leave due to family illness. Tara Anderstedt, a former student assistant on leave from university, is working for us on a casual basis this fall, as we foresee the possibility of being a little short staffed.

We will need to make a decision as to whether staff should be given stat pay for the September 30 and November 11 holidays this year. Neither of these holidays are mandatory stats. We normally close the library and pay staff the stat time but this year both holidays fall on Saturdays when the library is closed.

Mika and I plan on working with Mrs. McEachern and the other LA teachers to create a new YA book order. As there is a huge interest in chess among the high school students, Mika is planning a poll to see if there are students who are interested in either learning or teaching others how to play chess. Depending on the results, we may organize sessions for this at the library. We are also considering extending this to the community in the evenings. A chess tournament is another idea that Mika hopes to organize in the near future.

Scotlyn McKay sent a thank you card to the library for the graduation history award. Her Dad also stopped by to thank us for doing this and asked that his thank you be sent to the board.

7. Treasurer's Report: B McCamis

- The Treasurer's report was sent to the PPL board by e-mail on September 23, 2023.
- The Treasurer's report is accepted as presented.
- Discussion on further breakdown of items in financial report.

8. Children's Report: J Miller

a. The Children's Librarian Report was submitted to the PPL board by email on September 22, 2023: StoryWalk: The StoryWalk and Little Library are both running smoothly. We are continuing to update the story once a month, and continue to receive positive feedback. We are in the process of procuring permanent signs and sign posts for next year.

Literacy for Life Grant: The students did a lovely job with StoryTime in the summer! We had an average of 9 attendees per session in the summer. We have just begun our fall StoryTime sessions. They are every second Wednesday morning, and will include stories, songs, puppets, easy crafts, and snack time.

Parent Packs: We are currently in the middle of ordering some new books for some of our Parent Packs. We are hoping that by updating the books and advertising them on social media, they will receive more circulation. They are a great resource for families.

Looking Ahead: We are hoping to have local author, Laurie Robin (Springfield, MB) come and do a reading of her book, I Want You to Be You. This children's book is written in rhyming verse, and intended to help create a

safe shared space between child and caregiver to openly talk about all feelings. We are currently looking at a weekend date in November. I am planning a "Writing letters to Santa" evening activity sometime in November. Families can come and write their letters and put them in a homemade post box.

- b. Re: Book reading by author Laurie Robin from Springfield, MB of her book <u>I Want You to Be</u> You. PPL will pay L. Robin's mileage.
- c. Perhaps make StoryTime more baby-oriented as there are currently more babies in the area.

9. Adult Book Selection: M Luke

• A book order is forthcoming.

10. Presentations:

- a. As part of her tour of Winnipeg River libraries author Margaret Sweatman will be at PPL on October 17/23 at 3:00 pm.
- b. Book reading at PPL by author Laurie Robin sometime in November.

11. Old Business:

a. Policies and Procedures update: Review and approval of draft policies emailed to the Board September 14, 2023

MOTION: To accept the following updates to the Policies and Procedures manual as emailed to the Board by M Luke on September 14, 2023: **1**. PPL policy on Controversial Materials, **2**. Introduction, **3**. Philosophy and Purpose of the PPL, **4**. Policy on Financial Accountability.

Moved: M Luke Second: J Kozak Carried

12. New Business:

- a. Results of planning meeting held in July by M King, et al to discuss our approach to secure funding from the Whiteshell School Division:
- Another meeting will be held on Friday, September 29, 2023 to plan a presentation to the SDW, PAC, and Families for Community Growth.
- Our plan is to promote the Library and stress its value.
 - b. Dolly Parton's Imagination Library:
 - Following an excellent presentation by Dr. Selena Papetti, the Board decided to join the Dolly Parton Imagination Library program. Many thanks to Dr. Papetti for starting the program off with a generous donation!

MOTION: To register for the Dolly Parton Imagination Library program.

Moved: M Luke Second: B McCamis Carried

c. Time Line:

ACTION: A Quinn to send Time Line to the Board for review.

- 13. Next meeting: Monday, November 20, 2023 at 9:30 a.m. in the Pinawa Public Library
- 14. Adjourn meeting: Meeting adjourned at 11:15 am by J Kozak

Minutes: A Quinn