

Draft Pinawa Public Library Board Minutes
February 26, 2024 @ 9:30 am
Pinawa Public Library

Present: M Luke, H Parcey, L Bernardin, B McCamis, J Kozak, M King, M Tiede, A Quinn

Absent: All present

Guest: Chris Fehr

Meeting called to order at 9:35 a.m.

1. Approval of Agenda:

MOTION: To accept the agenda as presented for the February 26, 2024 PPL Board meeting.
Moved: B McCamis Second: M Tiede Carried

2. Approval of Minutes:

MOTION: To accept the draft PPL Board minutes from the January 15, 2024 meeting.
Moved: A Quinn Second: J Kozak Carried

3. Review of Actions from previous meetings:

- a. **ACTION:** M Luke to draft a policy re the possibility of a school trustee sitting on the PPL Board.
Rescinded
- b. **ACTION:** M Luke to discuss with SDW School Board Chair the possibility of having a representative, suggested by the School Board, on the PPL Board. *Ongoing*
- c. **ACTION:** M Luke to revise his written response to the SDW board. *Rescinded*
- d. **ACTION:** PPL Board to review the draft Volunteer Policy and send comments to H Parcey.
Complete (see Item #5 Operations Report)
- e. **ACTION:** M King to send SDW School Board/PAC presentation to the PPL Board for review.
Complete
- f. **ACTION:** A Quinn to email list of prospective PPL Board members for two-year appointment to T Turchyn, LGD Resident Administrator, and M King, LGD representative. *Complete*

4. Chairperson's Report: M Luke

- No report

5. Operations Report: H Parcey, L Bernardin

i. H Parcey:

MOTION: To approve the Volunteer Policy formulated by H Parcey and reviewed by the PPL Board.
Moved: H Parcey Second: M Tiede Carried

- Volunteer schedule for April – June completed. We have two new volunteers.
- The various volunteer positions are filled.
- H Parcey and M Tiede to conduct a Safety Audit after today's meeting.

ii. L Bernardin:

- The PPL Operations Report was sent to the PPL board by email on February 22, 2024.

6. Librarian’s Report: L Bernardin

I sent in a Bright Beginnings Grant Application on January 23. This year we requested a total of \$2,125.00. This would be used primarily for purchasing Storywalk books, updating and maintaining the Storywalk stations and The Little Free Library, and would also include a guided spring and fall activity along the trail.

Jan Schmalenberg did a well-attended presentation on lawn alternatives at the library on February 20. She plans to start up a monthly discussion group at the library on this topic. In conjunction with this, we will be running our little seed library again this year.

We have begun a book club at the library. Jennifer Reese will be our volunteer facilitator. We have a lot of people showing interest but have limited the number of participants to 10 at this time and are open to changing it as time goes on.

As it appears that surviving financially means having to apply for an increasing number of grants, I am taking a proposal writing session on Zoom on March 12.

Kanopy Changes

The Library is offering 18 credits per patron per month. The number of tickets for any movie or course is based on the total running time. The chart below shows how much we are charged per item.

The cost and viewing period for The Great Courses content will be based on total running time per series. So, if you are watching a course that took 10 hours or more, it would take 5 of your tickets and you would have to watch it within a 21-day period. If you do not watch it all within the 21-day period you will be charged 5 more of your tickets. If you do not have enough of your tickets left to watch more, you would have to wait till the next month when you get another 18 tickets.

I have now begun recording the number of plays according to this system in the Operations Report. Thus, the numbers will look different from 2023.

Running time	Ticket requirement	Cost to library	Viewing period
2 hours or less	2	\$2	3 days
2-4 hours	3	\$3	3 days
4-6 hours	4	\$4	7 days
6-10 hours	5	\$5	14 days
10+ hours	5	\$5	21 days

There was a discussion on the possible ramifications of Kanopy use.

7. Treasurer’s Report: B McCamis

- The Treasurer’s report was sent to the PPL board by email February 24, 2024.
- Designated Funds reports for 2023 and 2024 were sent to the Board by email February 24, 2024.
- The Treasurer’s report is accepted as presented.

8. Children’s Report: J Miller

The Children’s Librarian Report was submitted to the PPL Board by email on February 22, 2024

Donations: We have been receiving a large amount of children’s book donations lately, so we are carefully looking through them and adding to our collection.

Newsletter: Our first monthly newsletter came out on February 1st! Although it is mostly geared towards children and families, we are including adult and young adult programs as well. We are hoping it helps to have all the upcoming events in one place, so people can plan ahead what they want to attend.

LEGO Club: Lego club continues to be a favourite; we had 19 attendees at our February one. We will continue offering it the first Saturday of the month.

Library Literacy Day/ F.W. Gilbert Valentines Display: Our Family Literacy Day event was a great success! We had 12 people who came, and had arts and crafts, stories and snacks, and balloons. A big thank you to the grade one classroom for their “Valentines to an Author” creations that we were able to display in the library for “I Love to Read Month”. We will defer to their teacher whether the students want them back or if we will send them to their author of choice once the month is over.

Literacy for Life: Our Winnie the Pooh and French Storytime went well, and Mitch Rouire has offered his services to read in French again later in the spring.

Kid Librarian: We will be launching “Kid Librarian” for the month in March. This would be targeted for kids between 5-12 to apply to be a Kid Librarian, and choose their favourite books. With parent/guardian permission we would display their favourite books, along with a picture of them.

Board Games: Mika and Terra have offered to trial run a board game afternoon on Sunday afternoons. This would be replacing the Chess tournaments, depending on the level of interest. We would be running this on March on the 3rd, 17th, and 24th from 2-4pm.

Spring Break: We will be creating a STEM Game/book Display and creating a poster inviting families to come to the library to enjoy the Stem Games while their kids are on spring break.

New Parent Pack: “Get Outside” As we had some funds remaining from the Grassroots parent pack initiative, we were able to order some new books to supplement some of the parent packs that were quite dated (Potting Training and Siblings) as well as create a whole new one called “Get Outside.” Jackie Sturton very kindly decorated the bag, and we will be unveiling it towards the end of March. We are hoping that with some creative planning, such as putting the books into clear bins (so they are more visible), we will be able to create an increased interest in the parent packs.

Looking Ahead: **1.** LEGO Club – Saturday, March 2nd at 10:30 am; **2.** Munsch Madness Storytime (stories will be read by Pinawa Players actor: Karl Agnew) – Sunday, March 10th at 2 pm; **3.** Presentation on the “Benefits of Nature for Families” by Michelle Long (Forest School Practitioner) and Laura Bennett (Forest School Practitioner and Occupational Therapist) – Friday, March 22nd at 7 pm; **4.** Easter Storytime – Wed., March 27th at 10:30 am.

- The suggestion was made to add FW Gilbert School and Pinawa Secondary School to the Children’s Report distribution list.

9. Adult Book Selection: M Luke

- No report

10. Presentations:

Upcoming presentations:

- Author Gordon Goldsborough and his new book *On the Road to Abandoned Manitoba* (Possible date is April 4, 2024)
- LEGO for adults by M Luke
- Presentations by M King on trains and the town of Churchill (Perhaps incorporate a wine-tasting fund raiser featuring Canadian wines)
- Presentation on the SMR by Blair Skinner

11. Old Business:

a. Update on our request for funding increase from the SDW

Prior to today’s meeting M Luke circulated to the Board a proposed Motion regarding the school library and our funding shortfall. After a lively discussion of M Luke’s original Motion the following request for an amendment was made:

MOTION TO AMEND: For the Pinawa Public Library Board Chair to inform the School District of Whiteshell by letter, no later than March 30, 2024 that the PPL can no longer operate the school library under the financial parameters of the current agreement. The PPL will reduce or cease providing library services as of April 1, 2025 unless there is a new agreement in place prior to that date. The letter will emphasize that we wish to collaborate with the SDW to reach our goal of a mutually beneficial arrangement. The Board will determine the contents of the letter by March 30, 2024.

Moved: H Parcey

Second: J Kozak

Not carried

Voted for the Motion to Amend: H Parcey, J Kozak

Voted against the Motion to Amend: M Luke, B McCamis, M Tiede, A Quinn

M Luke’s original Motion:

MOTION: For the Pinawa Public Library Board Chair to inform the School District of Whiteshell by letter, no later than March 30, 2024 that the PPL can no longer operate the school library under the financial parameters of the current agreement. The PPL will cease providing library services as of April 1, 2025 unless there is a new agreement in place prior to that date. The letter will emphasize that we wish to collaborate with the SDW to reach our goal of a mutually beneficial arrangement. The Board will determine the contents of the letter by March 30, 2024.

Moved: M Luke Second: A Quinn Carried

Voted for the Motion: M Luke, A Quinn, B McCamis, M Tiede

Voted against the Motion: H Parcey

Abstained: J Kozak

- b. M King will be delivering his presentation to the SDW School Board this evening. Other PPL Board members are planning to attend.
- c. Election of Officers of the Board to two-year terms subject to the approval of the LGD Resident Administrator and Town Council:
 - Appointments approved under LGD Resolution number 7402-02-24

12. New Business:

- a. Ideas for Youth in Philanthropy and Pinawa Foundation projects for 2024
 - Pinawa Foundation Community Project Month May 2024: An automatic coffee maker or a laminator
 - Youth in Philanthropy: A new TV for showing slides of Library events
- b. Time Line for February and March
 - Add to February: Ideas for Youth in Philanthropy and Pinawa Foundation projects

13. Meeting dates:

- a. Strategic Planning meeting **March 11, 2024** at 9:30 a.m. in the Pinawa Public Library
- b. Next Board meeting **April 8, 2024** at 9:30 a.m. in the Pinawa Public Library

14. Adjourn meeting: Meeting adjourned at 10:35 by J Kozak

Minutes: A Quinn