

**Draft Pinawa Public Library Board Minutes**  
**June 17, 2024 @ 9:30 am**  
**Pinawa Public Library**

**Present:** M Luke, H Parcey, L Bernardin, B McCamis, J Kozak, M Tiede, Chris Fehr, A Quinn

**Absent:** M King

Meeting called to order at 9:35 a.m.

**1. Approval of Agenda:**

**MOTION:** To accept the agenda as presented for the June 17, 2024 PPL Board meeting.

Moved: A Quinn

Second: B McCamis

Carried

**2. Approval of Minutes:**

**MOTION:** To accept the draft PPL Board minutes from the April 1, 2024 meeting.

Moved: A Quinn

Second: M Luke

Carried

**3. Review of Actions from previous meetings:**

- a. **ACTION:** M Luke to discuss with SDW School Board Chair the possibility of having a representative, suggested by the School Board, on the PPL Board. *Complete*
- b. **ACTION:** M King to contact Community Futures Winnipeg River and request a facilitator to work with the PPL Board on strategic planning. *Complete*
- c. **ACTION:** A Quinn to send Motion to accept Chris Fehr as a candidate member of the PPL Board subject to LGD of Pinawa approval to Trudy Turchyn, LGD Resident Administrator; cc to M King *Complete*

**4. Chairperson's Report:** M Luke

- No separate report as items are covered under Old and New Business in these minutes.

**5. Operations Report:** H Parcey, L Bernardin

i. H Parcey:

a. All Child Abuse Registry Checks have been completed for library volunteers.

- Lois completed these Checks for library staff.

b. Volunteer Appreciation Event was held Thursday June 13 at 6:45 at the PPL. There were 20 people in attendance.

ii. L Bernardin:

- The PPL Operations Report was emailed to the PPL Board on June 13, 2024.

**6. Librarian's Report:** L Bernardin

Submitted to the PPL Board by email on June 16, 2024.

We have purchased a display television with the \$350.00 from the YIP grant and hope to get it set up with advertising displays this summer.

We have been notified that we have been accepted for an \$1,836.00 Canada Summer Jobs Grant.

At my request, accountant Marissa Scarlett came in to look at how our Quickbooks is set up. She sees the way that we are currently keeping track of things as being quite onerous and will be setting us up in the near future with an easier to manage system.

- a. Draft copy of the Pinawa Public Library 2023 Annual Report was sent by email to the board May 31, 2024: requires Motion to accept before sending to PLS.

**MOTION:** To accept the Pinawa Public Library 2023 Annual Report as submitted.

Moved: A Quinn

Second: J Kozak

Carried

**7. Treasurer’s Report: B McCamis**

- The Treasurer’s reports were emailed to the PPL Board June 15, 2024.
- The Treasurer’s reports are accepted as presented.
- B McCamis advised that this is her last PPL Board meeting. We thank Betty very much for her service. Betty has been an exemplary member of the PPL Board and will be greatly missed!

**MOTION:** Chris Fehr is the new Treasurer with signing authority in place of B McCamis.

Moved: B McCamis

Second: C Fehr

Carried

**8. Children’s Report: J Miller**

The Children’s Librarian Report was emailed to the PPL Board on June 13, 2024.

**Kid Librarian:** We are on our 4<sup>th</sup> month of having a kid librarian display, and we are now booking into October. Kids love to see the books they choose and their picture on display. We’re noticing that many of the books they choose are circulating as well as a result of the display.

**LEGO Club:** LEGO Club has on average 25 people (15 kids) attending. We had our last LEGO club on June 8<sup>th</sup> and hope to resume in September. While lots of children are using the LEGO toys, several are also reading, playing with the STEM toys, or colouring.

**Storytimes:** Our most popular storytime in May was the “Gardening storytime” (18 people). Sunday afternoons continue to be a good storytime day for a lot of people, although the survey results show that it conflicts for some people in the winter months, with public skating and I believe the Jackrabbits skiing program as well. Friday evenings are also fairly well attended, with an average of 4 kids and around 7 people total. One remark from the survey said that storytimes were too late in the evening, so we can look into starting earlier. Our last storytime before the summer program begins will be about Camping, on Sunday, June 23.

**JK/Kindergarten Visits:** In May we invited the JK and Kindergarten classes to come for a storytime. We had so much fun reading stories, crafting, and having free play time with the students. The JK class even brought their own book they wrote themselves to read for us! In the fall we are planning to invite the daycare kids to come for a visit as well.

**Storywalk:** As our plan for the permanent storyboard panels has been delayed, we will continue on with our temporary signs. We will keep changing the story every 5 weeks or so. Our main dilemma is that windy weather has damaged several poles. We are currently holding on with duct tape and zip ties, so we are hoping for a quick resolution. We did a survey for this program in March, and the results were all positive with lots of requests to “keep going” with “nature themed books.”

**9. Adult Book Selection: M Luke**

- Book order to be submitted shortly.

**10. Presentations:**

Upcoming presentations:

- LEGO for adults by M Luke
- Presentations by M King on trains and the town of Churchill (Perhaps incorporate a wine-tasting fund raiser featuring Canadian wines)
- Photographer Stu Iverson to be confirmed.

**11. Old Business:**

- a. Update on our request for funding increase from the SDW:
  - Discussions with School District of Whiteshell Superintendent Kent Schiltroth are ongoing. PPL presented him with a draft updated agreement.
  - SDW will provide approximately \$15,000.00 to the PPL for the 2024/2025 school year.
- b. Policy manual update: the Auditor has asked for information about our policies:
  - The update is in progress.

